

3/21/12 – UERM AFUSA Teleconference

In attendance: Rene Querubin, Orson Battad, Vickie Casibang, Sam Dona, Hedy Windsor, Ernie Suguitan, Roy Baldomero, Elmer Gilo, Ned Valen, Susan Suntay, Ruby Reyes.

Guest: Dr. Estherbelle Heceta, widow of Dr. Wilmer Heceta

Opened @ 9:00 pm

Before the meeting, Dr. Querubin, gave the floor to the widow of the recently deceased Dr. Wilmer Heceta who wanted to personally express her gratitude to all for offering their condolences & prayers on the occasion of her husband's passing. Dr. Querubin, in turn, responded for the group expressing our gratitude for Dr. Wilmer Heceta's untiring dedication and contributions to the medical school through his involvement in the AFUSA/MAAAI.

1. Call to Order & Prayer – Rene Querubin
2. Roll Call
3. Teleconference Guidelines - read by Ruby Reyes
4. Treasurer's Report - Elmer Gilo presented a brief explanation of his report that was previously distributed to the group via email. (see attached Treasurer's Report). He informed the group that the list of donors has been sent to Dr. Sam Piga for publication in the website. Elmer also presented his intentions of getting a software upgrade of the program he is currently using.

Ernie Suguitan pointed out a typo (year 2006 instead of 2011 and some minor differences in some numbers/totals due to rounding off) in the report which was clarified and corrected by the treasurer, Elmer Gilo

Elmer Gilo, the treasurer, also presented an audited report.

Motion to approve the Treasurer's audited report was made by Vickie Casibang.

Action: **approved** unanimously

5. Dr. Querubin informed group of Dr. Chuck Gotardo's resignation which was accepted.
6. Committee Reports:

An email from Chuck Gotardo (11/21 to 11/30/11) was read by the secretary, Ruby Reyes, regarding his proposals to the Board on the "Adopt A Surgical Patient" program. This would be under the Community Service Program.

Motion was made to **table** the proposal for the regular meeting in July to allow more time for discussion.

SFAC - Issue regarding persistent problems with receipt of acknowledgements. Vickie Casibang presented an email from C Gotardo who made an electronic acknowledgement receipt

form(s). The suggestion was made to vote on these forms which will be emailed for everyone to review.

Rene Q also informed the group that he will be discussing this issue of acknowledgement receipts when he meets with the Dean and others involved in the medical school on his upcoming trip to Manila.

Elmer G reminded the group of the algorithm that was already in place which Dr.

Querubin discussed with the medical school officials in his last visit and will do it again on his upcoming meeting with them on his visit to the medical school. Elmer G added that the funds get to the medical school on time.

All in all, there has been improved acknowledgements since Dean Retta's term. Other discussions/suggestions: - need and require email of recipients

CBL - proposed ammendment of Mission Statement - to be discussed under new business

FBI - Elmer Gilo will review and analyze the investment income and statement of activities and will inform the group of the details in the July 2012 convention meeting

Fund Raising (FRC) - presented by Ernie Suguitan with Ned Valen & Susan Suntay as members of the FRC

Summary: \$8,000 (income generated in Chicago)
less 800 (cash prices)
\$7,200 Net Income

Susan Suntay clarified the total amount for the 50/50 shared expenses which was an agreement between the AFUSA and Midwest Chapter = \$5,356 was the 50% share of the AFUSA.

Further clarification was made by Vickie Casibang on this expense since AFUSA was celebrating it's 30th Anniversary, this was a special occasion and not a pure fund raising activity.

Discussion on fund raising suggestions ensued:

- raffle tickets
- investment options
- re-evaluate & rethink methods to keep and augment what we have
- promote 333 Heceta Fund to the younger alumnae

Motion made by Sam Dona to approve FRC report.

Action: approved unanimously

GIK - Sam Dona & Orson Battad

Orson presented an update on the status of the "container" items. He said a partial report (email distributed could not be opened) - 50% of the items have been distributed and endorsed. Dr. Andy Borromeo will give a more complete report in the San Francisco Meeting.

He added that it is still worthwhile to do this project and the experience will help the committee revise certain procedures.

There were no other committee reports given.

7. New Business:

A. Proposed ammendment of Mission Statement

(refer to 3/14/12 email exchanges) - read by Dr. Querubin

Current: The University of the East Ramon Magsaysay Memorial Medical Center (UERMMMMC) Alumni Foundation USA, Inc. exists to support quality **medical** education and promote the interests of **physicians** and the community it serves.

Proposed: The University of the East Ramon Magsaysay Memorial Medical Center (UERMMMMC) Alumni Foundation USA, Inc. exists to support quality education and promote the interest of **health care professionals** and the community it serves.

discussion and suggestions: most agreed with the revised words

Ned Valen suggested inserting HEALTH to qualify education, i.e.to support quality **health** education... instead ofto support quality education....

Motion was made to **table** discussion and recommendation to submit a proposal in the next meeting in July. This was seconded.

B. Dr. Wilmer Heceta Memorial Lecture

This will be presented by the Dean at the convention meeting in July.

There was a unanimous sentiment of approval from the group.

C. Heceta Endowment Fund

Dr. Querubin informed the group that there was \$ 10,000 insurance policy under Mutual of Omaha that Dr. Wilmer Heceta put up and placed in his Will the following distribution: 20% to AFUSA and 80% to his grandson.

Dr. Elmer Gilo will look into the policy and get clarification from the agent since AFUSA is the owner of the policy.

D. Lock Box

Information on current status of the lock box and how it works was reviewed. This is an active bank account of the Foundation to which donations can be directed. This is secure, has no fee and is a full bank service with a 24/7 confirmed daily report. However, it is the least used of the avenues for donations. It is very underutilized. There is a need to inform the public about this and add to the website as an option under donation methods. The website master will be informed.

Lock box address: UERMMMMC Alumni Foundation
c/o Elmer Gilo, MD

P.O. Box 2154
Bedford Park, IL

- E.** Announcement of the upcoming July Annual Convention in San Francisco by Susan Suntay, MD, MAAAI President. Dates: July 5-8, 2012. Room Rate: \$149/ night. AFUSA meeting on July 5, 2012, Thursday. This will also be an election year for the MAAAI.
- 8.** Closing prayer – Vickie Casibang, MD
- 9.** Adjourned – 11:50 pm

Prepared by: Ruby Reyes, MD
Secretary & BOT, UERM AFUSA
6/23/12

UNFINISHED BUSINESS from 3/2012 Teleconference
ITEMS FOR DISCUSSION

1 AMMENDMENT OF MISSION STATEMENT

Current: The University of the East Ramon Magsaysay Memorial Medical Center (UERMMMMC) Alumni Foundation USA, Inc. exists to support quality medical education and promote the interests of *physicians* and the community it serves.

Proposed: The University of the East Ramon Magsaysay Memorial Medical Center (UERMMMMC) Alumni Foundation USA, Inc. exists to support quality education and promote the interest of **health care professionals** and the community it serves.

RATIONALE: To conform to the current practice. The AFUSA has funded projects for the Colleges of Physical Therapy and Nursing. Now an alumnus from the College of Dentistry wants to donate and get involved. It would encourage a wider donor base.

2 ACKNOWLEDGEMENT OF RECEIPT FORMS

Please refer to the following emails 3/27/11 and 8/25/11 from Dr. Vickie Casibang to view and download the forms.

3 PROPOSAL OF DR. GOTARDO Re: "Sponsor a Surgical Patient" Program
(copied from 11/3011 email trail)

Dear All,

I think the Project Proposal: "Sponsor a Surgical Patient" is an innovative multi-purpose way of rendering community service, improving the quality of education and training, and meeting Surgical Society's accreditation requirements for residency training program. Its mission and goals are in line with that of AFUSA. Hence, it's worthwhile looking into it for adoption as supported program of AFUSA.

Since the screening of patients for the program has already been laid out in the subject proposal, there is minimal work for the Board to adopt it.

The Board must:

- 1) officially approve to adopt the Project Proposal: "Adopt a Surgical Patient" under AFUSA's existing Community Service-Indigent Fund Program,

- 2) make "Sponsor a Surgical Patient" program one of the options to choose from for AFUSA donors,
- 3) open an AFUSA Account in a Philippine Bank as depository for donations to "Sponsor a Surgical Patient" Program,
- 4) establish a quick and secure mechanism of disbursing money to the Program by cyber communication between AFUSA Treasurer and the Philippine Bank, and
- 5) establish a liaison officer to process needed documentation to satisfy IRS requirements.

By collating inputs from members of the Board, the existing Programs of AFUSA and the set-up proposed in the Subject Proposal, we may broaden in meaningful way the scope of AFUSA's Program for UERM.

Chuck